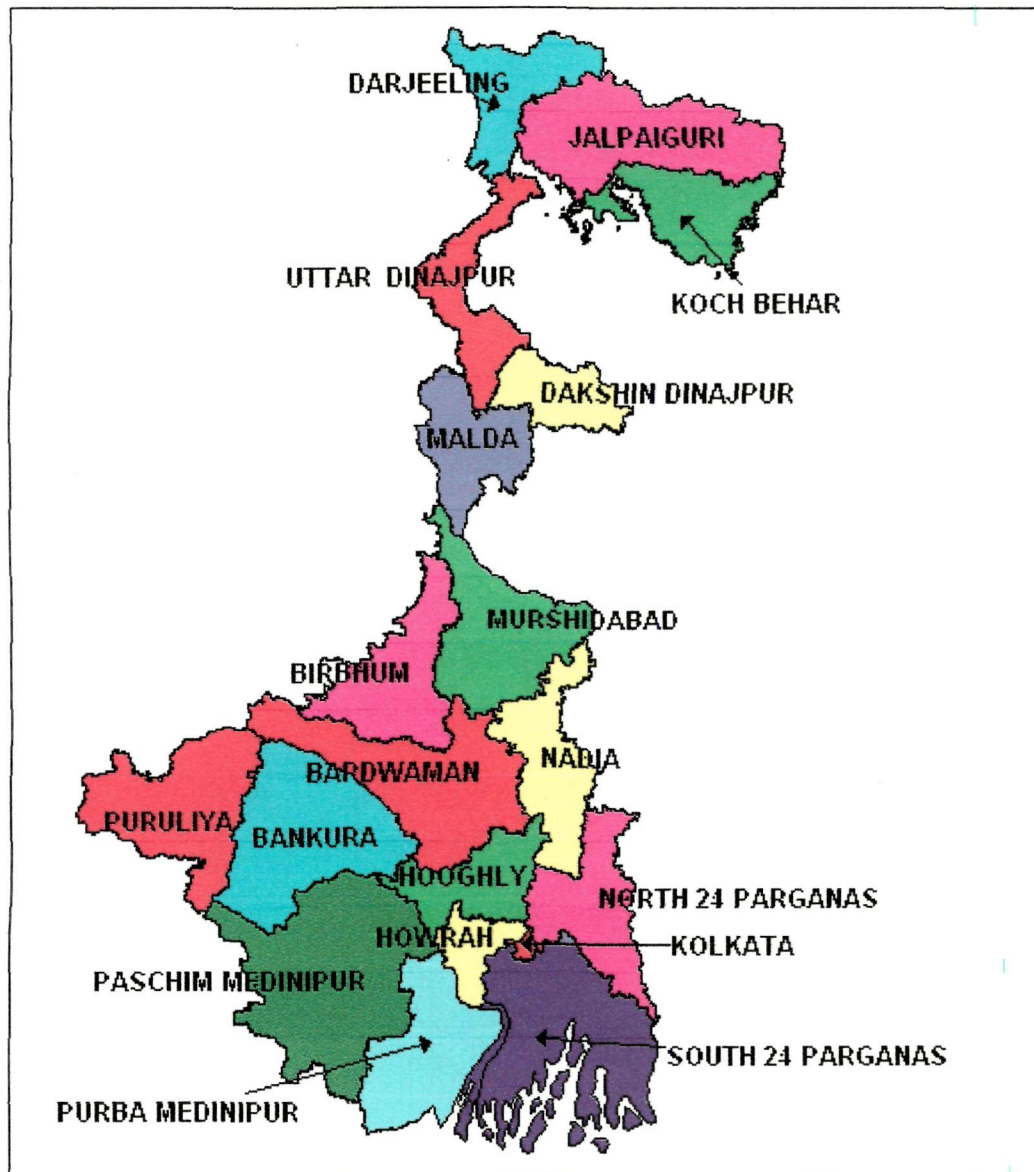


APPENDICES

APPENDIX - I

MAP OF WEST BENGAL



APPENDIX – II

LIST OF NGOs IN HIV/AIDS CARE IN WEST BENGAL

Sl. No.	Name of NGO	Target Group	District
1.	Durbar Mahila Samannaya Committee	CSW	Kolkata
2.	Society for Human Devt. And Social Action	CSW, Truckers	Kolkata
3.	Society for Community Intervention& Research	IDU	Kolkata
4.	Manas Bangla	MSM	Kolkata
5.	The Calcutta Samaritans	CSW	Kolkata
6.	Human Development Research Institute	ML, Truckers	Kolkata
7.	Bhoruka Public Welfare Trust	Truckers	Kolkata
8.	School of Human Genetics & Population Health	CSW	Kolkata
9.	Kolkata Socio Cultural Research Institute	CSW	Kolkata
10.	City Level Plan Of Action for Street Children	Street Children	Kolkata
11.	Seth Bagan Mahila Sangha	CSW	North 24 Parganas
12.	Naihati Profile	CSW, Truckers	North 24 Parganas
13.	Narayantala Mass Communication Society	CSW	North 24 Parganas
14.	Child In Need Institute	CSW	South 24 Parganas
15.	Chittaranjan Welfare & Research Institute	CSW	South 24 Parganas
16.	Indian Institute of Training & Development	CSW	South 24 Parganas
17.	Alokendu Bodh Niketan (Residential)	CSW	Howrah
18.	Samaj Kalyan Brato Sangha	IDU	Howrah
19.	Liberal Association for Movement of People	CSW	Hoogly
20.	SRISTY for Human Development	Truckers	Hoogly
21.	Disha Jana Kalyan Kendra	CSW	Burdwan
22.	Saheed Shibsankar Seva Samity	Truckers	Burdwan
23.	Vivekananda Education Society	CSW	Purba Medinipur
24.	Haldia Vigyan Parishad	Truckers	Purba Medinipur
25.	Gandhi Peace Foundation	CSW	Purulia
26.	Natunhat Development Society	CSW	Purulia
27.	Elmhirst Institute of Community Studies	CSW	Birbhum
28.	St. John Ambulance	Truckers	Birbhum
29.	Women Interlink Foundation	CSW	Nadia
30.	Suprova Panchashila Mahila Udyog Samity	CSW, Truckers	Murshidabad
31.	Nari Mukti Mahila Samity	Truckers	Dakshin Dinajpur
32.	Gana Unnayan Parishad	Truckers	Jalpaiguri
33.	IPARW	ML	Jalpaiguri
34.	All India Transport Association	Truckers	Jalpaiguri
35.	Jalpaiguri HRIDAY	CSW	Jalpaiguri
36.	New Bharati Club	Truckers	Coochbehar
37.	West Bengal Voluntary Health Association	CSW	Darjeeling
38.	Naxalbari Integrated Development Society	IDU	Darjeeling
39.	DMSC North Bengal	CSW	Darjeeling
40.	Youth Mass Development Society	Truckers	Darjeeling(DGHC)

Sl. No.	Name of NGO	Target Group	District
41.	Manas Bangla (Mittjyu)	MSM	Darjeeling(DGHC)
42.	FOSEP	CSW	Darjeeling(DGHC)
43.	Hill Social Welfare Society	IDU	Darjeeling(DGHC)
44.	Friends of Trees Forum	ML	Darjeeling(DGHC)
45.	Gorkha Dukh Nibaran Sangha	ML	Darjeeling(DGHC)
46.	Anugyalaya	ML	Darjeeling(DGHC)
47.	Indian Red Cross Society	IDU	Darjeeling(DGHC)
48.	BNP+	PLWHA (DIC)	Multi-District
49.	KNP+	PLWHA (DIC)	Multi-District
50.	Sangobaddho	PLWHA (DIC)	Jalpaiguri
51.	Sankar Foundation	PLWHA (DIC)	Darjeeling(DGHC)
52.	Gandhi Mission Trust	PLWHA (CCC)	Paschim Medinipur
53.	Calcutta Diecesan Trust	PLWHA (CCC)	Kolkata
54.	Jesu Ashram	PLWHA (CCC)	Darjeeling (DGHC)
55.	FXB India	WPI	Howrah
56.	WISE	WPI	All Districts
57.	Ved Vigyan Mahavidya Pith	WPI	Purba Medinipur
58.	Sree Ma Mahila Samity	SHG	Multi-District
59.	SPADE	SHG	Multi-District
60.	SLARTC	PLWHA	All Districts

APPENDIX – III

TOOLS OF DATA COLLECTION

MAILED QUESTIONNAIRE

To

Subject: Request for extending cooperation in an academic Research Study

Sir/Madam.

It is indeed a pleasure to learn about your organization from West Bengal State AIDS Prevention & Control Society, Kolkata. Presently, I am working in Assam University, Silchar and doing research on “NGO Response to HIV/AIDS in West Bengal”. Hence, I am conducting a survey through ‘mailed questionnaire’. Having considered the time constraints, expenditure and communication problems, I am compelled to do so. After receiving the data from the above survey, a detailed Case Study will be undertaken later on in few selected umbrella organizations. Considering the ethical issues, the information supplied by you will be used for academic purposes only.

This questionnaire, except a few questions, carries multi-choice questions. Please go through the attached questionnaire and put tick mark (√) for the right answer.

A self-addressed stamped envelop is enclosed herewith for sending back the filled questionnaire to me. I am also sending it through e-mail to you. Your kind cooperation and necessary support is earnestly solicited in this regard.

Hoping for your kind cooperation and early response.

Thanking you,

Yours sincerely,

(Tarun Bikash Sukai)

Researcher

QUESTIONNAIRE

A STUDY OF NGO RESPONSE TO HIV/AIDS IN WEST BENGAL

I. IDENTITY

1. Name of the organization:
2. Year of Registration:
3. Office Address (with district, Pin code & Ph. No.):
4. Name of the Secretary / Executive Director:

Please put tick mark for Right Answer

II. GENERAL INFORMATIONS

5. What was the background of Promoter / Founder who initiated this organization?
(a) Doctor (b) School Teacher (c) Political Leader (d) Freedom Fighter
(e) Social Worker (f) Any other (Specify).
6. What is the story behind initiation of this organization? (Or what factors motivated to start this organization?)
7. Where does this organization operate? (a) Urban Area (b) Rural Area (c) Both
8. How far is the organization from the District Town?
(a) At the District H.Q. (b)km. away from District H.Q.
9. What type of organization is this?
(i) Religious organization (ii) Service organization (iii) Action group
(iv) Research & Consultancy organization (v) Any other (specify)
10. What programme did you initiate at the starting of this organization?
(i) Awareness & Education (ii) Health (iii) Income generation (iv) Relief work
(v) Environment Pollution (vi) Social Movement (vii) Any other (specify)
11. Please mention about major programmes you have now?
 - 1.
 - 2.
 - 3.
 - 4.
12. Please indicate the annual budget of you organization for the year 2006-2007 (including AIDS programme)

B. INFORMATION ON HIV / AIDS

13. Year of starting the programme on HIV/AIDS _____

14. What are the main target groups of your organization? (*Tick Mark Please*)

- (i) Commercial Sex workers (ii) Homosexuals (MSM) (iii) Truck Drivers
(iv) Migrant workers (v) Prisoners (vi) Street Children (vii) others (specify).

15. Organization is providing –

- (a) Institutional Service (b) Community based Service (c) Both

16. What are the services provided by your organization?

- (i) Counselling for Blood Testing at VCTC
(ii) Counselling for people with HIV/AIDS
(iii) Awareness for Sex worker
(iv) Awareness for Truck Drivers
(v) Awareness for Intensive Drug Users (IDUs)
(vi) Education for Vulnerable groups like slum dwellers
(vii) Education for school students / college / youth
(viii) Condom distribution
(ix) Advocacy for protecting Human Rights of AIDS victim
(x) Arrangement / Antiretroviral therapy
(xi) Referral to other such big organizations
(xii) Home visit & counselling of Family members
(xiii) Awareness among neighbours to remove stigma.
(xiv) Mass media campaign
(xv) Imparting training to Staff, Volunteers, staff of other organizations
(xvi) Organizing Health Check up camp
(xvii) Regular Permanent clinic
(xviii) Mobile Dispensary
(xix) Offers treatment for sexually transmitted diseases
(xx) Runs VCTC

17. Please indicate the Annual Budget of your NGO exclusively for AIDS Programme during 2006-2007.

18. Please roughly indicate in percentage of Source of funding for AIDS programme.

- (a) Self Generated%
(b) State Government.....% (Specify the Department. For example, WBSACS)
(c) Central Government.....% (--do--)
(d) Indian Non-Government Funding Agency.....% (Specify)
(e) Foreign Funding Agency.....% (Specify)

19. Is your organization affiliated to any Federation? (Yes / No)

(i) If yes, under whom

- (a) W.B. State AIDS Control Society (b) Durbar Mahila Samanya Committee
(c) Voluntary Health Association of India (d) any other specify

20. Do you have separate staff only for AIDS Care Programme? Yes / No

(i) If yes, please indicate the numbers of staff engaged in AIDS Care Programme.

Staff	Full Time	Part Time
1. DoctorNos. Nos.
2. Trained NurseNos. Nos.
3. CounsellorNos. Nos.
4. Peer CounsellorNos. Nos.
5. Out Reach WorkerNos. Nos.
6. Peer EducatorNos.Nos.
7. Administrative StaffNos. Nos.
TOTAL		

21. In absence of support of the Funding Agencies will your NGO be able to continue the same work? Yes / No

22. From your experience, please mention major problems you are facing in implementing HIV/AIDS programme.

- a) People's indifferent attitude due to stigma
b) Fear of victims to be exposed & to be socially boycotted
c) Apathetic attitude of Government officers / health care staff
d) Wrong policy of NACO/Govt./ Donor agency
e) Financial problems
f) Staff related problem
g) Medicine (ART) related problem
h) Inadequate infrastructure and resources to meet the demands of PLWHA.
i) Any other (specify)

23. Please give your suggestion to overcome these problems.

24. Are you getting any opportunity to participate and express your views regarding the existing policy of NACO and its draw backs etc.?

(a) If yes, in which platform?

(b) If no, do you think it is essential?

25. Please indicate the area of coverage of your programme activities on AIDS.

- (a) Total number of villages / slums---- (c) Total number of Districts---
(b) Total number of Blocks /Wards---- (d) Total number of States----

26. Do you think NGOs must be involved in policy making for delivering effective services to HIV/AIDS victims? Yes / No

- (i) If yes, had your NGO got such an opportunity (please indicate programmes name, place of workshop, year, etc.).

IV. GLOBALIZATION & ITS EFFECT

27. Do you think that globalization will affect the sustainability of funding in HIV/AIDS care? Yes/No

(a) If yes, How?

- (i) Fund flow will increase
(ii) Fund flow will decrease

28. Do you think the role of NGOs in HIV/AIDS care will be increasing in the era of globalization?

(a) If yes, why –

- (i) Government is not capable alone
(ii) NGOs are more effective
(iii) This is global trend

(b) If no, why --

- (i) Govt. will reduce the financial assistance
(ii) NGOs are inefficient

29. Do you think that networking with national and international agencies will help NGOs to fight against AIDS?

(a) If yes, how? –

- (i) Through exchange of information
(ii) Through training & exposure of staff in abroad/foreign NGOs.
(iii) By crating pressure on the policy makers

30. Nature and demands of HIV/AIDS victims will increase day by day. Do you think there demands can be fulfilled by –
- (i) United efforts of government, NGOs, Private companies & common people
 - (ii) Multinational companies will have to lower price for ART medicines for developing countries
 - (iii) Government will have to ensure supply of ART at free of cost
 - (iv) International agencies like WHO, UNICEF, ILO etc. will have to play more active role for developing countries
31. In short, do you think that the impact of globalization NGOs in HIV/AIDS care will be –
- (1) Good (2) Worst (3) Can't say just now
32. How can NGOs more be encouraged to implement HIV/AIDS intervention programme?
33. Please mention something about your future plan.
34. What financial, technical & professional support is required for effective implementation of HIV/AIDS programme.

CASE STUDY
PART – A

INFORMATION PROFORMA FOR NGO

I. Historical Background

1. When and what factors / issues motivated to form this agency?
2. Who was the initial promoter of this organization (Name and Social background).
3. What were the initial aims and objectives of this NGO?
4. What programme was started in the beginning? (Please mention name and nature)
5. Year of Registration
6. How did you manage fund initially for the land and construction of building?
7. Where and how did you manage initial working shed / office?
8. Is there any incident of shifting office? If so, please mention reason of shifting?
9. What were the sources of funds in the beginning (before getting external funds)?
10. When did you receive first time external fund and for what programme?

II. Basic Information

1. Name of the Secretary / Executive Director (Ph. No.)
2. Name of the NGO:
3. Office Address:
4. Philosophy, Mission & Vision of the NGO:
5. Present objectives of the organization:
6. Area of operation:
 - i) No. of States
 - ii) No. of Districts
 - iii) No of Wards / Blocks
 - iv) No. of Villages / Slums
7. Target group:

Sl. No	Actual Beneficiaries	Volume (No. of Population)

8. Organizational Set up:
9. How do you take decision in the organization?

III. Programme related information

1. What are the other Programmes run by your NGO?

Sl. No	Name of the Programme	Duration	Target group	Budget	Source of Fund	Nature of activity

IV. Financial information

1. Please indicate the turn over of your organization for the year 2006-2007.
2. What are the sources of funds of your NGO? (Pl. tick mark)
 - a) Central Government (specify the Dept.)
 - b) State Government (specify the Dept.)
 - c) Indian Non-government Funding Agencies (specify).
 - d) Foreign Funding Agencies (specify).
 - e) Local self-government (specify).
 - f) Public donation
 - g) Internal sources
 - h) Any other (specify)
3. What problems / barriers do you find in financing?
4. What is your organizational policy pertaining to fund raising?
5. Do you prepare annual budget? Yes / No
 - a) If no, how do you manage?
 - b) If yes, how?
 - c) What criteria do you use for allocation of fund among the different programmes?
 - d) How do you allocate funds for various aspects within the particular programme?

V. Staff related information

1. Please indicate the total no. of staff of your organization

- i) No. of Full time paid staff:
- ii) No. of Part-time paid staff:
- iii) No. of Honorary staff:
- iv) No. of Volunteers:

2. Please indicate the following characteristics of HIV/AIDS care staff (including all HIV/AIDS related programmes).

Nature of staff	Sl. No	Designation	Nos.	Qualification	Age	Sex	Nature of job responsibility	Salary
1	2	3	4	5	6	7	8	9
a) Full time staff	1. 2. 3. 4. 5.							
b) Part-time staff	1. 2. 3. 4. 5.							
c) Honorary staff	1. 2. 3. 4. 5.							
d) Volunteers	1. 2. 3. 4. 5.							

3. Does your agency have a policy to use the services of volunteers? Yes / No

If yes, please make a brief statement of this policy.

4. What are the jobs in your agency for which services of volunteers could be utilized? (Please specify the jobs of volunteers in HIV/AIDS care)

5. Is there any provision to train your staff?

- i) If yes, please mention the name of training agency (eg. NACO, VHAI)
- ii) Is there any provision for in-house training programme for your staff?
- iii) Are you sending your staff to other countries for attending any training programme / Seminar / Workshop, etc.?

VI. Monitoring

- (a) Do you monitor your programme activities, finance and staff?
- (b) If yes, please indicate time, person and process involved in monitoring activities.

VII. Other Information:

Please indicate various strengths, weakness, opportunities and threats of the organization in term of administrative work, programme implementation, finance, staff, beneficiaries, ideological issues and so on.

* Following documents may be collected

- (1) Audited statement of Accounts for last 3 years
- (2) Annual Report for last 3 years
- (3) Constitution of Organization

PART-B

INTERVIEW SCHEDULE FOR UNDERSTANDING THE NATURE OF HIV/AIDS PROGRAMME

1. Title of the Programme:
2. Objective of the Programme:
3. Target group(s) of the Programme:

Target Group	Eligibility	Process of Selection	Volume & Distribution

4. Various components of the programme:

- (i) Counselling for Blood Testing at VCTC
- (ii) Counselling for people with HIV/AIDS
- (iii) Awareness for Sex worker
- (iv) Awareness for Truck Drivers
- (v) Awareness for Intensive Drug Users (IDUs)
- (vi) Education for Vulnerable groups like slum dwellers
- (vii) Education for school students / college / youth
- (viii) Condom distribution
- (ix) Advocacy for protecting Human Rights of AIDS victim
- (x) Arrangement /Supply of Antiretroviral therapy (ART)
- (xi) Referral to other such big organizations
- (xii) Home visit & counselling of Family members
- (xiii) Awareness among neighbours to remove stigma
- (xiv) Mass media campaign
- (xv) Imparting training to Staff, Volunteers, staff of other organizations
- (xvi) Organizing Health Check-up camp
- (xvii) Regular Permanent clinic
- (xviii) Mobile Dispensary
- (xix) Offers treatment for sexually transmitted diseases
- (xx) Runs VCTC

5. Programme execution Process: (Beginning with launching the programme till the completion – Each different components – responsibility of different units of NGO at various phases.)

6. Duration of the Programme:

- (i) Starting Month & year: (ii) Completion Month and year:

7. Area of operation of this programme:

No. of States (if applicable):

No. of Districts:

No. of Blocks:

No. of Villages / slums:

8. Does this programme provide service free of cost? If not how does it provide?
- (a) What are the resources (e.g. Manpower, Medicines, Instruments, Office premises, vehicle, etc.) utilized in this programme? How do you arrange / collect this resource? Please specify total and annual budget for this HIV/AIDS programme.
- (b) Please indicate the source of funding (%) for HIV/AIDS programme
- | | |
|---|------|
| (i) Self generated | % |
| (ii) State Government | % |
| (iii) Central Government | % |
| (iv) Indian Non-Government Funding Agencies | % |
| (v) Foreign Funding Agencies | % |
| Total = | 100% |
- (c) Can you arrange this resource continuously for long time?
9. Have you made any alternative arrangement for resource collection after the project duration is completed? If so what is that arrangement?
- a) NACO / Its states Branch
- b) VHAI / ACTION AID
- c) DFID / UNAIDS / USAIDS / ILO
- d) Durbar Mahila Semanya Committee
- e) Any other, Specify
10. (a) Is your NGO providing following services?
- i) Institutional (ii) Community Based (iii) Both
- (b) Are the health care needs of the beneficiaries fulfilled by this programme?
- If yes, how do say it?
- (c) Are the HIV/AIDS care services qualitative? If so, how do you say it?
12. (i) Is there any component in HIV/AIDS care programme, which makes the people understand that good health is their own right?
- (ii) If so, do the people really understand their health rights?
- (iii) If so, do they fight judiciously for better health care services? If yes, how?
- (iv) If not, do you NGO play any role in this regard? eg. taking up with the government / Human Rights Commission, etc.
13. How do make plan in this programme (Top-Down or Bottom-Up approach – please give an example)?

14. Please highlight the nature of actual participation of the beneficiaries at various levels of programme.

<i>Sl. No.</i>	<i>Various levels of programme</i>	<i>Nature of participation</i>
1.	Need identification	
2.	Resource collection and contribution	
3.	Programme planning	
4.	Beneficiaries selection	
5.	Programme implementation	
6.	Programme monitoring	
7.	Programme evaluation	

15. Do you recognize people's contribution to the programme? If so, how (please give an example)?
16. Do you help in creating peoples' organization (such as SHG for people etc.) to represent their interests or to mobilize community resource for this particular programme? If so, please give details.
17. Do you provide support to above people's organization to link with public development agencies (eg. Panchayat, Bank, PHC, etc.) for accessibility of resources, required by them? If so, please give details.
18. Do you hand over responsibility to carry out the programme to the target group? If so, What is process of doing it?
19. (a) Do you use volunteers for HIV/AIDS care programme? If so, what jobs are performed by them?
 (b) How many volunteers do you have for HIV/AIDS care programme? Do you maintain continuous liaison with them? If so, how?
20. Please discuss the nature of staff mobility highlighting the nos. of staff left and reasons for the same in last year and this year.

<i>Year</i>	<i>Sl. No.</i>	<i>Designation</i>	<i>Nos. left</i>	<i>Reason for leaving job</i>
2005-06	1.			
	2.			
2006-07				

21. Do you select HIV/AIDS care staff from the community? If so, how? Which are the categories for which staffs are recruited from the community?
22. What staff related difficulties do you find in your NGO in implementing this HIV/AIDS care programme?
 - i) Non-availability of staff due to AIDS related stigmas.
 - ii) Competency of staff
 - iii) Grievance about the salary
 - iv) Lack of adjustment ability
 - v) Conflict with other staff / superiors, etc.
23. (a) Is there any innovative component (eg. promotion of low cost health care, use of polyclinic as referral services, income generation activity, etc.) in your HIV/AIDS care programme? If so, please specify and discuss its nature.

(b) How does this innovative component or initiative or incentive help to sustain level of motivation of the community people?
24. Please describe the cooperation of local people, influential persons and other organizations of the community to execute this programme in better way.
25. Do you find any threat to carry out his programme from political parties or other groups whose interests are not met? If so, please explain with some example.
26. Do you integrate HIV/AIDS care programme with other multisectoral programmes (eg. general health care, Reproductive health, Income generating programme etc.) for its better existence? If so please explain how and what other programmes are integrated in this regard?
28. Is this HIV/AIDS programme associated with nay other programme for which same resources are used, common staffs are involved and same monitoring system is followed? If so why (please give details)?
29. Is there any component in your HIV/AIDS care programme to play the role of advocacy? If so, please give details.
30. Is this programme dependent on any aspects like donor agency, willingness of the staff members, etc.? If so, please mention.
31. Can the health care activities be continued when project duration will be over? If so, how?
32. Do you monitor or regularly follow up your HIV/AIDS care programme? If so please mention person, period and process involved in monitoring or regular follow-up of the AIDS programme?

33. What do you think about the reasons behind the rapid spread of HIV/AIDS?
- a) Ignorance
 - b) Poverty
 - c) Life style
 - d) Promiscuous Sexual Behaviour
 - e) Puritan attitude of the society towards sex
 - f) Inadequate propaganda about the evils effects of AIDS
 - g) Lack of / Delayed treatment of STD, RTI, etc.
 - h) Degrading status of Women
 - j) Atrocities and trafficking of women
 - k) Superstition like sex with minor virgin girls with cure STDs
 - l) Any other
34. Please mention about the major problems in implementing this HIV/AIDS care programme.
- a) People's indifferent attitude due to stigma
 - b) Fear of victims to be exposed & to be socially boycotted
 - c) Apathetic attitude of Government officers / health care staff
 - d) Wrong policy of NACO/Govt./ Donor agency
 - e) Financial problems
 - f) Staff related problem
 - g) Medicine (ART) related problem
 - h) Inadequate infrastructure and resources to meet the demands of PLWHA.
 - i) Any other (specify)
35. Please give your suggestions to over come those problems.
36. Please mention about the future plan of your NGOs regarding HIV/AIDS care programme.

PART – C

INTERVIEW SCHEDULE FOR THE HIV/AIDS PROJECT STAFF

1. Are you happy in working with this HIV/AIDS care programme? Yes / No
2. If you were given a chance with same salary would you join the NGO which is not working in the field of AIDS?
3. Do you feel that taking up this job in any risk? Yes / No
 - (a) If yes/no. why?
4. Are your family members fully aware about the nature of your job? Yes / No
 - a) If no. Why?
 - b) If yes, do they support or discourage you by advising for changing the present job?
5. If you are married, does your spouse like your this job? Yes / No
6. Are your friends / relatives / neighbour aware about the nature of your job?
 - a) If yes. what about their actual reactions? Positive / Negative
7. Have you ever experienced that people try to avoid you because of nature of your job? Yes / No
 - a) If yes, how do you feel then?
8. Do you feel free when you work with you clients (eg. HIV⁺. Sex worker. etc)?
 - a) If yes / no. why?
9. Are you aware about the WHO's ethical guidelines related to HIV/AIDS (PLWHA)?
 - a) If yes. do you follow them all the time? Yes / No
 - b) If no, why- Do know / never get such target / not possible in reality.
10. Do you share / discuss about the care histories of your clients with your friends / family members? Yes / No
 - a) If yes. why
11. Do you strictly maintain confidentiality about your clients' problems?
12. Does this job help to increase your social prestige or recognition?
13. If you notice any incidence of human rights violation of PLWHA, how do you react?
 - i) Protest if & play the advocacy role.
 - ii) Taking up the issue with appropriate authority?
 - iii) Any other (please specify)

14. In the recent past, nos of such human rights violation occurred in Government Medical colleges by the doctors / nurses. What is your comment / or this issue?
15. Do you feel that due to stigmatization even the clients or their family members do not want to approach any hospital / NGO?
If yes, how this problem can be solved?
16. Do your opinion, what are major barriers in implementing this programme?
- i) Inadequate finance
 - ii) Indifferent attitude of the people
 - iii) Ignorance of people about AIDS
 - iv) Fear of stigmatization
 - v) Migratory nature of clients
 - vi) Others (specify)
17. What are the major reasons of spreading HIV/AIDS at a faster rate?
- i) Poverty
 - ii) Ignorance
 - iii) Migration
 - iv) Forced sex/rape
 - v) Modern life style
 - vi) Drug addiction
 - vii) Effects of Media eg. Free mixing
 - viii) Any other (specify)
18. What would be the future scenario in relation to HIV / AIDS?
19. Do you think NGO will have to play a major role to fight against this killer disease? Yes / No
If yes, why?
20. Any other thing, you would like share in this regard?

PART – D

INTERVIEW GUIDE FOR *FGD* OF THE BENEFICIARIES

I. Group Identity

1. Name of the NGO:
2. Name of village / ward no:
3. Nature of group: (Male / Female)
4. Total no. of group members:
5. Occupation status of majority group members:
6. Types of Target group:

II. General Health Care Facilities of the locality

1. What kind of health care institutions are available in your area? Hospital / PHC / Medical College / Private hospital.
 - a) How far they?
2. How does a Government institution work in your locality?
3. Where do you go, when you feel sick? Why?
4. Are you getting same service at free of cost from different organizations in your area?

III. Necessity of the NGO's HIV/AIDS Care Programme

1. Is this NGO working in your locality? If so, what are the activities being done by them?
2. Does it help in health care programme?
 - a) If so, who comes for the help?
 - b) What are the services you get?
3. Are they services of NGO required in your locality?
If so, please justify the ultimate necessity of this NGO's programme/ services.
4. What was the health condition of this locality before the starting of work by this NGO?

IV. Service Cost and Quality of the NGO's HIV/AIDS programme

1. Do you get the services free of cost?
 - a) If not, do you pay for this services?
 - b) If so, is this cost reasonable or are you happy with the cost?
2. What kind of services are "Paid Services"? eg. Blood Testing, x-ray, etc.

3. What is your feeling regarding the Doctors, staff members, quality of medicine, etc.? (Satisfied / Not fully satisfied / Not satisfied.)
4. Would you feel helpless, if this NGO stop its programme?
5. Do you get all sorts of medicines from the NGO prescribed by their doctors? If not, how do you manage?
6. In case of referral services to other organizations does this NGO assist you?
7. In general, are you happy with the services of this NGO? Yes / No
8. Do you have any idea of like its source of money, salary of the staff, etc? How does this NGO meet all the cost of medicine, salary of the staff, etc.?
If yes, how?

V. Staff Cooperation

1. What is your opinion regarding cooperation of the Doctors in getting treatment?
2. Do you find nurses and other staff are cooperative? If so how?
3. In case of paid services, when you are unable to pay, do you find the cooperation of the staff for making alternative arrangement?
4. Do you feel that staffs are always approachable?
5. Please mention any other cooperation that you get from the staff members of eg. Advice for any family problem, etc.

VI. Beneficiaries participation

1. Do you participate in the planning process of the NGO's programme? If so, how?
2. Do you take part in executing, monitoring and evaluation of NGO's programme? If so how?
3. Does the NGO select health care staff / volunteers from your community?
If so, what is the process of staff / volunteer selection?
4. Do you participate in providing physical infrastructure (like place, furniture, manpower, money, etc.) to organize health camp and clinic in the community?
If so, what and how?
5. Do the staffs consult you / take your help before and during the execution of any programme? e.g. Organizing awareness camp, Blood Testing camp etc.