



DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE  
ASSAM UNIVERSITY (A Central University),  
SILCHAR – 788011, ASSAM, INDIA

To,

Date:.....

The Director/ Joint Director

.....  
.....

**Sub:** Prayer for granting permission to collect data for my Ph.D. Research

Respected Sir / Madam,

With due respect I would like to draw your kind attention that I am carrying out a survey on the topic entitled “*Insights into Information Seeking and Communicating Behaviour of Agricultural Scientists of ICAR Institutes and Centres in Northeast India: A Study*” for the partial fulfillment of my M. Phil degree under the guidance of **Dr. Mukut Sarmah, Assistant Professor, DLISc, Assam University, Silchar**. I am enclosing a questionnaire pertinent to the study, which needs to be filled in and returned back to me at an early date of your convenience.

I would remain highly grateful to you for your kind co-operation and providing me the information as asked in the questionnaire. I hereby declare that information provided by you will be kept confidential and will be used for academic purposes only.

Thanking you.

Countersigned by –

Yours Sincerely

**(Dr. Mukut Sarmah)**

Supervisor

Department of Library and Information Science

Assam University, Silchar

Silchar - 788011

**(Monita Choudhury)**

Research Scholar

Department of Library and Information Science

Assam University, Silchar

Silchar- 788011

Contact Number- (9435368512)



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## QUESTIONNAIRE FOR LIBRARIAN-1

### **Insights into Information Seeking and Communicating Behaviour of Agricultural Scientists of ICAR Institutes and Centres in North East India: A Study**

**Note:** Please, put tick mark (√) or provide information/comment wherever necessary. The information supplied by you will be kept confidential, and will be used for academic purposes only.

1. Name of Parent Organisation: .....
2. Name of Library: .....
3. Mention the year of establishment of the library:.....
4. Name of Librarian/In-charge Library.....
5. Qualification of Librarian/In-charge Library:.....
6. Main Funding Agency.....
7. Library Staff Strength:

Designation	Numbers
Librarian	
Deputy Librarian	
Assistant Librarian	
Information Scientist/IT Specialist	
Library Assistant	
Library Attendant	
Others (please specify):	

**8. Details of Library Collection:**

<b>Types of Materials</b>	<b>Print</b>	<b>Electronic</b>
Number of Books		
Numbers of Journals		

**9. ICT Infrastructure of your institutional library:**

<b>Item</b>	<b>Yes</b>	<b>No</b>	<b>If yes, please provide details</b>
Desktop Computers			No. of Desktop Computers:
Laptop Computers			No. of Laptop Computers:
Servers			No. of Servers with types:
Proxy Server			Proxy Server details:
UPS			No. of UPS with capacity:
Printers			No. of Printers
Scanners			No. of Scanners:
Projectors			No. of Projectors:
Photocopier			No. of Photocopier:
LAN			No. of Computers in LAN:
Internet Connectivity			Type of Connectivity with bandwidth:
Public IP Address			No. of IPs with range:
Website			Website address:
WebOPAC			WebOPAC Address:

**10. Status of Library Automation (please mention name of the software: \_\_\_\_\_**

):

<b>Modules</b>	<b>Yes</b>	<b>No</b>	<b>If yes, please provide details</b>		
			<b>Fully Automated</b>	<b>Partially Automated</b>	<b>At Initial Stage</b>
Acquisition					
Administration					
Cataloguing					
Circulation					
Retrospective Conversion					
Serial Control					

11. If you would like to add any comments on insights into information seeking and communicating behaviour of agricultural scientists of ICAR institutes and centres of North East India, please write your comments below.

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.....  
.....  
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**Thank you for your valuable time and thoughtful responses!!!**



## QUESTIONNAIRE - 2

### **Insights into Information Seeking and Communicating Behaviour of Agricultural Scientists of ICAR Institutes and Centres in North East India: A Study**

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**Note:** Please, put tick mark (√) or provide information/comment wherever necessary. The information supplied by you will be kept confidential, and will be used for academic purposes only.

#### **A: General Information**

A.1.Name:.....

A.2. Address:.....

A.3. Please indicate your age

a) Below 36 year-  b) 36-45-  c) 46-55-  d) 56 and above-

A.4.Please indicate your sex:

a) Male-  b) Female-

A.5. Please indicate your category:

a) Principal Scientist/Professor-  b) Senior Scientist/Associate Professor-   
c) Scientist/Assistant Professor-

#### **B: Allied Specialisation**

B.1. Mention the area of your specialisation?

.....

B.2. Have you attended any Congress (National and International) Conference/ Seminars/ Workshop/ Summer Institute etc.?

S.No.	Name	Number	Place	Year
a.	Congress			
b.	Conference			
c.	Seminar			
d.	Workshop			
e.	Summer Institute			
f.	Any other			

B.3. Please indicate your work/activities below:

- a) Research only -
- b) Lecturing -
- c) Both a and b -
- d) Any other- Yes-  No-

If Yes, Please Specify: .....

**C: Library Visit and Pattern of Usage of Library:**

C.1. How often do you visit your institutional/ centre library?

- a) Daily-  b) Once a week-
- b) Once a month-  d) Rarely-
- e) Never-

C.2. Please indicate your purpose of visit of library

- a) Get Books Issued/Returned -  b) Consultation of Reference Books-
- c) Newspaper/Magazines Reading-  d) E-mail Internet Access-
- e) Consult Journals-  f) Access to E-Journals/Databases-
- g) CD/DVD Databases-  h) INFLIBNET-
- i) Pre-prints/reprints directly from author-  j) Workshop, Seminar and Conference proceedings-
- k) Others, Please specify:.....

C. 3. Please indicate the type of Document you generally consult in the library

- a) Text Books-  b) Reference Books-
- c) Research Reports-  d) Scholarly Journals-
- e) Govt. Reports-  f) Newspapers/Popular magazines-
- g) CD/DVD Databases-  h) On-line Resources-
- i) Others, Please specify:.....

C.4. What type of information do you often require?

- a) Procedural Information-
- b) Information for writing a review article-
- c) Information for preparing the research project-
- d) Others, Please specify:.....

**D: Information Seeking Behaviour:**

D.1. What are the different types of information sources you used to meet your research / teaching needs? (Please indicate your preference by numbers 1, 2, 3.....etc.)

- a) Visit library/ Information Centres-
- b) Consult review article in a periodical-
- c) Discussion with colleagues within the organisation-
- d) Consult Indexing Journal-
- e) Discussion with experts in the field-
- f) Consult Bibliography-
- g) Discussion with librarian/ Reference staff of your library-
- h) Consult library catalogue-
- i) Discussion with supervisor-
- j) Consult indexing and abstracting journal-
- k) Publisher's catalogue-
- l) Discussion with colleagues elsewhere-
- m) Others, Please specify:.....

D.2. Please indicate which library resources do you usually consult for your teaching learning/ researches?

- a) Text Books-
- b) Monographs-
- c) Scholarly Journals-
- d) Research/Govt. Reports-
- e) Conference Proceedings-
- f) Abstracts and Indexes-
- g) CD-ROM/DVD& E-Resources-
- h) Others, Please specify:.....

D.3. How do you keep yourself updated in the area of your research?

- a) Scanning current issues of Journals-
- b) Indexing/Abstracting Periodicals -
- c) Personal communication-
- d) Attending Workshop/Seminar-
- e) Searching Internet on given topics-
- f) Books, Monograph etc.-
- g) Yearbooks/annual review-
- h) References found for reading literature-
- i) Technical/ Research Report -
- j) Workshop/Seminar and Conference Proceedings -
- k) Pre-prints/reprints directly from author-
- l) Bibliographies/Library catalogue-
- m) Dissertation/ Thesis-
- n) Any other, Please specify:.....



D.4. Do you find the reading materials available in your library are adequate to satisfy your information seeking needs?

- a) Adequate-       b) Partially Adequate-       c) Not adequate at all-

D.5. Please indicate how do you obtain journal articles for your research?

- a) Consult Journals in Library-   
 b) Subscribe Journals Personally-   
 c) Under Document Delivery Service of INFLIBNET/DELNET-   
 d) From J-Gate Custom Content Centre of INFLIBNET (JCCC)-   
 e) Access and Downloading to Open Access Journals for full text-   
 f) Any other, Please specify.....

D.6. To what extent you depend on the following sources for accessing information?

Name of Sources	Great extent	To some extent	Not at all
a) Library collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Personal collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Personal collection of colleagues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Any other, Please specify.....			

D.7. To what extent do you depend on the following mode of collection of information sources for your research work?

Sources	Great extent	To some extent	Not at all
a) Own efforts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Computerised Information source	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Library staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Librarian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Colleagues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Full-time research Assistant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Part-time research Assistant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D.8. To what extent do you depend on the following types of resources for your research work?

Types of Document	Great Extent	To Some Extent	Not at all
a) Primary Sources (eg. Journal, Articles, Research Papers etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Secondary Sources (Books, Dictionaries, Encyclopaedia etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Tertiary Sources (Trade Literate, Bibliography etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**E: Constraints faced by the scientists in using/searching information in libraries**

E.1. What are the difficulties that come across in accessing information?

- a) Lack of time-
- b) Lack of access to all the information-
- c) Lack of reading material-
- d) Lack of knowledge of information sources-
- e) Lack of knowledge in use of library services-
- f) Any other, Please specify.....

E.2. Do you have time problem in reading or looking for information in the library?

- a) Extremely Difficult-
- b) Considerable Problem-
- c) Little Problem-
- d) No Problem-

E.3. Do you face any problems while searching information because of lack of library automation?

- a) Extremely Difficult-
- b) Considerable Problem-
- c) Little Problem-
- d) No Problem-

E.4. Do you face any problem in finding/ locating suitable sources of your interest?

- a) Extremely Difficult-
- b) Considerable Problem-
- c) Little Problem-
- d) No Problem-

**F: Suggestions/remedies which may help the scientists to use the library in an efficient way**

F.1. What should be the ideal timing of your library?

Please tick at one of the timing of an ideal library at Institutional Level.

- a) Office Time
- b) 9-12 (Prior to Office Time)
- c) 16- 18 (After Office Time)
- d) Every

F.2. Please indicate/mention the ideal number of books to be issued to the users.

- |      |                          |      |                          |
|------|--------------------------|------|--------------------------|
| a) 1 | <input type="checkbox"/> | e) 5 | <input type="checkbox"/> |
| b) 2 | <input type="checkbox"/> | f) 6 | <input type="checkbox"/> |
| c) 3 | <input type="checkbox"/> | g) 7 | <input type="checkbox"/> |
| d) 4 | <input type="checkbox"/> | h) 8 | <input type="checkbox"/> |

F.3. Do you agree that reference materials should be issued to the users?

- a) Strongly Agree-       b) Agree-       c) Strongly Disagree-

F.4. Do you agree that reference materials should be issued to the users?

- a) Strongly Agree-       b) Agree-       c) Strongly Disagree-

F.5. Please suggest some ways/means/techniques the scientists should follow while referring the library.

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F.6. Please give suggestions if any for the better and efficient use of the library.

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**Thank you very much for taking the time to complete this questionnaire!!!**

**Place :-**

**Date: -**

**Signature of the Respondent**