

TDC (CBCS) Even Semester Exam., 2019

UNIT—II

BUSINESS ADMINISTRATION

( 2nd Semester )

Course No. : BBACC-201T

( Human Resource Management )

*Full Marks : 70*

*Pass Marks : 28*

*Time : 3 hours*

*The figures in the margin indicate full marks  
for the questions*

UNIT—I

1. Write on the following : 2+2=4  
(a) Functions of line managers  
(b) Meaning of workforce diversity
2. Do you think HRD and HRM are different functions? Explain the role and significance of HRD. 3+7=10

**OR**

3. Explain the impact of globalization and technological advances on HRM practices with suitable examples. 10

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( Turn Over )

4. Highlight the functions of HRIS (Human Resource Information System). 4
5. Define job analysis. Explain the elements that constitute the job analysis process. 3+7=10

**OR**

6. Discuss internal and external sources of recruitment. 10

UNIT—III

7. Identify the need for manpower training in an organization. 4
8. Describe briefly the different training methods available for an organization. 10

**OR**

9. Define performance appraisal. Discuss its importance and objectives. 3+7=10

UNIT—IV

10. Write short notes on the following : 2+2=4  
(a) Job evaluation  
(b) Employees' stock option plans

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( Continued )

( 3 )

11. Discuss the steps for determining compensation. 10

**OR**

12. Describe the various components of pay structure. 10

UNIT—V

13. Highlight the role of trade unions in maintaining a peaceful industrial relation scenario. 4

14. Discuss the machinery for settlement of industrial disputes. 10

**OR**

15. Define collective bargaining. Describe the process of collective bargaining. 3+7=10

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