

PG/UG (CBCS) ODD SEMESTER EXAMINATION, 2022**LAW**5th Semester

COURSE NO. BA.LLB (H) – 501

(Public Administration-I)

Full Marks : 70

Pass Marks : 28

Time : 3 hours

*The figures in the margin indicate full marks for the questions**Answer any five questions, taking one from each unit***Unit-I**

1. Discuss the relationship of Public Administration with:
7+7=14
a) Political Science and
b) Law
2. Write down the differences and similarities between Public and Private Administration. 9+5=14

Unit-II

3. What are the differences between line and staff agencies of an organization. Define Auxiliary Staff. Write down the salient features of the staff agencies.
5+2+7=14

(Turn Over)

4. What is Level Jumping? Discuss the merits and demerits of Hierarchy in an organization. 4+5+5=14

Unit-III

5. What are the sources of manpower supply in Recruitment? Discuss the techniques of Recruitment. 7+7=14
6. What are the basic objectives of Training? Discuss various types of Training. 5+9=14

Unit-IV

7. What do you mean by 'Noise' in a process of Communication? Discuss different types of Communication. 7+7=14
8. Define 'Public' in Public Relations. Who are the 'Hidden Public'? Discuss various tools of communication in the process of Public Relations. 7+7=14

Unit-V

9. Discuss the role of the Non-Governmental Organisations (NGOs) in social development. 14
10. Write a note on any one of the following: 14
a) Delegated Legislation
b) Administrative Tribunals.
