

Appendix-1

**TOOL FOR DATA COLLECTION**

**NREGA Survey -2008-10**

**Gram Panchayat Interview Schedule**

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**(Interview schedule for Gram Panchayat office, Sarpanch, Gram Rojgar Sevek)**

Gram Panchayat: \_\_\_\_\_ Block: \_\_\_\_\_

District: \_\_\_\_\_ Date: \_\_\_\_\_

Name and address of Sarpanches/ Ward members/ Gram Rojgar Sevek:

\_\_\_\_\_

**Awareness Generation through Information, Education, Communication**

1. Are you aware about the key provision and procedures of the act?

1. Yes                      2. No

2. Do you attend Block Orientation Conventions?

1. Yes                      2. No

3. Are Gram Sabhas held on NREGA?

1. Yes                      2. No

4. Are there needy households who don't know about NREGA?

1. Yes                      2. No

5. Are wage seekers aware of the key provisions and procedures of the Act?

1. Yes                      2. No

6. Has your Gram Sabha recommended works to be taken up under NREGA?

1. Yes                      2. No

7. Has your Gram Sabha conducted social audits on implementation of the scheme?

1. Yes                      2. No

8. Is your Gram Sabha used as a forum for sharing information about the scheme?

1. Yes                      2. No

### **Registration and Job Card**

9. Are wage seekers able to register freely and easily for job cards?

1. Yes                      2. No

10. What is the time gap between registration and issue of job card?

1. Within 2 weeks      2. 2-4 weeks              3. Above 4 weeks.

11. i. Are job card freely given?

1. Yes                      2. No

ii. Are there cases of job card being obtained on price?

1. Yes                      2. No

12. Are minors of Job Cards?              1. Yes              2. No

13. Do the Job Card have photograph of the household members registered?

1. Yes                      2. No

14. Are photograph free of cost?              1. Yes              2. No

15. Who has custody of Job Card? \_\_\_\_\_

### **Application for Employment**

16. How many applications submitted for employment? \_\_\_\_\_

17. Is dated receipt issued by Gram Panchayat?              1. Yes              2. No

18. Is work allotted in 15 days after issuing of Job Cards?      1. Yes              2. No

### **Works Process**

#### **a. Planning**

19. Were Gram Sabhas convened to select works?              1. Yes              2. No

20. Have priorities of Gram Sabha been maintained in the formulation of GP development plan?              1. Yes              2. No

21. Are local people happy choice of work? 1. Yes 2. No

**b. Shelf of Projects**

22. Has the village an approved shelf of projects of at least five works with technical and financial estimates ready to start when employment demand is received?  
1. Yes 2. No

23. What kind of works has been given priority? \_\_\_\_\_

24. a. Are the works taken up useful? 1. Yes 2. No   
b. What does their quality look like? \_\_\_\_\_

25. Does the list of approved work on public display in Gram Panchayat?  
1. Yes 2. No

**c. Execution**

26. Does the GP have at least 50% of works selected for execution?  
1. Yes 2. No

27. Are the Muster Rolls being properly maintained? 1. Yes 2. No

28. Are workers without job cards working on work site? 1. Yes 2. No

29. Is there evidence of contractors and machinery? 1. Yes 2. No

30. Is measurement of works done on time within a fortnight? 1. Yes 2. No

31. Are works in progress being technically supervised regularly? 1. Yes 2. No

32. Are the adequate worksite facilities available? 1. Yes 2. No

**Wage payment**

33. What is the average amount of wage paid per day per labourer? \_\_\_\_\_

34. Are the worker able to earn the notified wages for agri labourers?  
1. Yes 2. No

35. Are the workers earning the full task rate notified in the Schedule of Rates (SOR)?  
1. Yes 2. No

36. Are separate wages rates applicable to NREGA works?  
1. Yes 2. No

37. Is the Schedule of rates (SOR) applied to NREGA also applied to similar works executed by unskilled manual labour that does not use contractor and machinery? Or is an exclusive SOR applied to NREGA?

1. Yes          2. No

38. Are the different task of rates for men and women?

1. Yes          2. No

39.a. Are the wages paid within 15 days?

1. Yes          2. No

b. If not, what is the time lag between work completion and payment? \_\_\_\_\_

40. Is muster rolls read out when wages are paid?

1. Yes          2. No

### **Records**

41. Does muster roll entry match with the job cards?

1. Yes          2. No

42. Is work completed recorded in the Asset Register?

1. Yes          2. No

### **Staff and Training**

43. Is Gram Rozgar Sewak available for your GP?

1. Yes          2. No

44. Is there a technical assistant (junior engineer) for a group of Gram Panchayats to supervise, measure?

1. Yes          2. No

45. Have the following been trained?

- Gram Rozrar Sewak.

1. Yes          2. No

- Panchayat Secretary (if he is handing NREGA)

1. Yes          2. No

- Sarpanches/Ward members.

1. Yes          2. No

- Vigilance Monitoring Committee Members.

1. Yes          2. No

### **Monitoring**

46. Have works been inspected by District/ Block/ State functionaries?

1. Yes          2. No

47. Does the VMC monitor and certify works completion?

1. Yes          2. No



57. If meeting have been held, (includes the major proceedings discussed in the GS meetings)

Date of the meeting: \_\_\_\_\_ Number of participants \_\_\_\_\_

Number of persons who signed the registrar \_\_\_\_\_

Main issues discussed	
Resolutions if any	
Summary of any discussion or resolution related to NREGA	
Remarks (including any evidence of irregularities in the Gram Sabha proceedings)	

58. Is there any evidence of planning of NREGA works being discussed at this meeting?

1. Yes          2. No

If yes, the central theme of the meeting was (Mention the blank page)

Appendix-2

**TOOL FOR DATA COLLECTION**

**Planning and Implementation of National Rural Employment**

**Guarantee Act (NREGA) in Jorhat District of Assam**

**Interview schedule for NREGA beneficiaries**

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Schedule No:

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Date of Interview.....

**Socio-economic Background of the Respondent**

1. Name of the Respondent: .....

2. Address of the respondent.....

.....

Phone No:.....E-mail .....3.

3. Age:      1. 11-15      2. 15-20      3. 21-25      4. 26-30        
                 5. 31-35      6. 36-40      7. 41-45      8. 46-50  
                 9. 51-55      10. 56-60

4. Sex:      1. Male                      2. Female     

5. Religion:    1. Hindu      2. Islam      3. Christian    4. Jainism    5. Sikhism  
                 6. Other (Specify) .....     

6. Mother tongue: .....

7. Caste category:-    1. SC              2. ST      3. OBC    4. MOBC    5. GEN





21. Length of residence in this village:

1. Since birth                      2. From Migration

22. Who migrated into the village? (If migrated) .....

23. Migrated From (Specify) .....

24. Reasons for migration (Specify) .....

25. How many years you resides in this village?

1. For last 1-5 years    2. For last 6-10 years    3. For last 11-15 years  
4. For last 16-20 years    5. For last 21-25 years    6. For last 26-30 years.

26. Do you possess own land in the village?

1. Yes                                      2. No

27. If yes, what is the total size of land you possess (in bigha and kotha)?

Total land	Agricultural land	Household land	Cultivated land	Uncultivated land

28(a) Have you taken agricultural land for share cropping?

1. Yes                                      2. No

(b) Have you given agricultural land for share cropping?

1. Yes                                      2. No

29. For Agriculturalist:-

- (i) What crops do you grow? .....
- (ii) Which machines do you use for cultivation? .....
- (iii) Which fertilizers do you use? .....
- (iv) What seeds do you use? .....
- (v) Where from do you get information about fertilizers and seeds? .....
- (vi) Where from do you bring fertilizers and seeds? .....

30. Do you own any of the following domestic animals and birds?

Name of the domestic animals & birds	Numbers
Cow	
Buffalo	
Bull	
Goat	
Hen	
Duck	
Others	

31. What are the sources of drinking water?

- i. Ponds    ii. Tube well    iii. Supply water    iv. Others.....

32. a. Do you have bank account?

- i. Yes    ii. No

b. If yes, which bank?

- a. SBI    b. UCO    c. UBI    d. PNB    e. Other .....

**Beneficiaries views about the awareness and impact of National Rural Employment Guarantee Act**

**Awareness regarding the scheme of NREGA**

33. Do you know about NREGA?    1. Yes    2. No

If yes, when did you come to know about NREGS?    Month\_\_\_\_\_ Year\_\_\_\_\_

34. From where did you get information about NREG Scheme?

1. Gram Sabha    2. Gram Panchayat    3. Gram Rojagar Sevak  
4. Other Villagers    5. Other source (specify) .....

35. Did Gram Sabha explain provision of the act and mobilize applicants for registration?

1. Yes    2. No

36. Do you know social audit of the scheme has to be done?

1. Yes                      2. No

**Awareness regarding the Wages of NREGA**

37. Did you get the job after submission of application?    1. Yes            2. No

38. Do you know that if you do not get employment within 15 days of your submission of application, you are entitled to the employment allowance?

1. Yes            2. No

39. Amount of employment allowance is Rs .....

40. Do you know the wages should be paid within a week, or fifteen days at most?

1. Yes            2. No

41. Do you know that the wages should be paid in public, when wages are paid, muster rolls should be read out and job card entries should be made?

1. Yes            2. No

42. Do you know that the women should be paid equal to men?

1. Yes            2. No

43. Do you know employment should be provided within 5 km radius of village and extra 10% of extra wage rate should be given if distance is more than 5 km?

1. Yes            2. No

44. Do you know that you are entitled for minimum wage for agriculture labourers in state?    1. Yes            2. No

**Information regarding Application and Work**

45. When did you/ your household apply for registration? Date .....

46. Whether it was joint/ individual application?    1. Individual    2. Joint application

47. Did you fill printed form or applied on plain paper or oral request for registration?

.....

48. If you filled printed form, did you pay any amount to get form?

1. Yes            2. No

If yes, Rs.....

49. How many times did you apply for employment till now? Number .....

50. Where did you apply for employment?

1. Gram Panchayat                      2. Work site                      3. Block office
4. Programme Officer.                      5. Any other (specify) .....

51. How did you make application for job?

1. Oral                      2. Formal Application

52. Did you get dated receive of application for job?                      1. Yes                      2. No                     

If no, specify the reasons .....

53. **Do you know?**

i. Application for work must be for a minimum of 15 days?

1. Yes                      2. No

ii. More than one family member can apply for job at the same time?

1. Yes                      2. No

iii. How many days of minimum work you can get in a year? .....

iv. When you apply for work, you should get a dated and signed receipt?

1. Yes                      2. No

v. You can choose and indicate the time and duration when employment is sought?

1. Yes                      2. No

vi. There has to be provision of drinking water, crèche, shade, shade, medical aid at work site?

1. Yes                      2. No

**Views regarding Job Card**

54. What is your registration number? .....

55. Whether you are in receipt of job card or number?                      1. Yes                      2. No

56. Where did you apply for job card?

1. Block Office      2. Sarpanch Office      3. Given to GRS  
4. Any other (specify) .....

57. When did you get registration number/job card after submission of job card?

1. Within 15 days      2. After 15 days      3. After 1 month.

58. Did you pay for job card or photograph?      1. Yes      2. No

If yes, Rs .....

59. After getting registration job card, the Gram Sabha was held?

1. Yes      2. No      3. Don't Know

60. Who keeps Job card?      1. Yourself      2. Other

If other (Specify) .....

61. **Do you know?**

i. With this Job card, you are entitled to apply for work at any time?

1. Yes      2. No

ii. You can submit your application to the Gram Panchayat, or to the block office?

1. Yes      2. No

iii. Job card is valid for five years?

1. Yes      2. No

iv. Registration number/job card after submission of application should be given within 15 days from date of applying?

1. Yes      2. No

**Employment and wages**

62. After how many days of applying did you get job? .....

63. Where (place) .....

64. for how many days? .....

65. For how many days did you need or demand employment? .....

66. Type of work (indicate the number)

[1. Water conservation and water (digging of new tanks/ponds percolation tanks, small dams etc. to be indicated separately) 2. Drought proofing (afforestation and tree plantation and other activities to be indicated separately), 3. Micro irrigation works, 4. Provision of irrigation facility to land owned by (SCs and STs, beneficiaries of land reforms and beneficiaries of IAY etc to be indicated separately.) 5. Renovation of traditional water bodies, (desalting of tanks/ponds, desalting of old canals and traditional open well etc) 6. Land development (plantation, land leveling other activities to be indicated separately) 7. Flood control and protection, 8. Rural connectivity, 9. Any other activity (specify)]

67. Distance from your house ..... km.

68. In case the distance is more than 5 kms, did you get travel and subsistence allowance (10% of the minimum wage).

1. Yes                      2. No

If yes, how much Rs? .....

69. Did you receive wages through Bank/ Post Office or in Public?

1. Yes                      2. No

70. At the time of payment, were muster rolls read out and Job Card entries had been made?

1. Yes                      2. No

71. Have you received unemployment allowance?                      1. Yes                      2. No

If yes, how much Rs?    Rs..... For number of days .....

72. Employment record of your household under NREGS.

Year	Employment no. of days	Wages received	Unemployment allowance	
			No of days	Amount (in Rs.)
2008-09				
2009-10				

73. If the employment less than 100 days, then what the reasons behind this?

1. Wage is low                      2. Better wages given in other sectors

3. Work is not suitable      4. PR has not provided 100 days of work

5. Any other (specify) .....

74. What is your attitude towards formulation of NREGA?

1. Fully satisfied      2. Just satisfied

3. Unsatisfied      4. Don't know

78. What is your view regarding work site facilities?

1. Satisfied      2. Unsatisfied      3. Indifferent

### **Impact of NREGA on rural people**

79. Do you think NREGS bring all round rural development in Assam as well as India?

1. Yes      2. No

80. If yes, what ways? .....

81. If no, what are the areas they have not covered? .....

82. Do you think that NREGA plan bring socio-economic or infrastructural changes in your area?

1. Yes      2. No

83. How do NREGA impact on rural people?

1. It is the good way to economically settle.

2. It is the good way to infrastructural development of rural people.

3. NREGA is unable to succeed as much as possible.

4. Other (specify) .....

84. As a result of the implementation of NREGA, do you think it give positive impact on rural people?      1. Yes      2. No

85. How NREGA bring economic changes in your family?

1. It helps us to economically better.

2. NREGA wages improved access to education for children

3. It is the way to bring a new society among the NERGA beneficiaries.

4. Others (specify) .....

## Grievances and Suggestions

86. Have you faced any problems in NREGA? Please list them down.

.....

87. Have you reported them? .....

88. If no, why you did not report?

.....

89. If yes, to whom did you report and what has been the response?

.....

90. If there are some problems, what is your opinion towards possible ways for proper implementation?

1. Agitating

2. Creative

3. Unconcern

91. What is your overall assessment of these NREGA programme for Rural Development?

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