

PG Odd Semester (CBCS) Exam., December—2016

EDUCATION

(3rd Semester)

Course No. : ED-304 (C)

(Educational Management)

*Full Marks : 75**Pass Marks : 30**Time : 3 hours**The figures in the margin indicate full marks for the questions*

1. (a) Define the concept 'Educational Management'. 5
- (b) What is the difference between educational management and educational administration? 10
- OR**
2. (a) What are the principles of educational administration? 5
- (b) Write down the brief history of educational administration in post-Independence era. 10

3. (a) What is 'Organisational Climate'? 5
- (b) Suggest some ways and means to maintain a good organisational climate in educational institutions. 10

OR

4. (a) What is 'Scientific Management'? 5
- (b) Write a note on the contributions of Henry Fayol. 10
5. (a) What do you understand by 'Organisational Structure'? 5
- (b) Discuss behavioural theory of leadership. 10

OR

6. (a) What is emotional intelligence? 5
- (b) Write down the qualities of a good leader. 10
7. (a) What do you understand by 'Educational Planning'? 5
- (b) Discuss various approaches to Educational Planning. 10

(3)

OR

8. (a) Enumerate various types of planning. 5
(b) Describe short-term planning and long-term planning with example. 10
9. (a) Define the concepts 'centralization' and 'decentralization'. 5
(b) "Centralization is better than decentralization." Critically analyse the statement. 10

OR

10. (a) Define 'Personnel Management'. 5
(b) Write a critical note on 'recruitment' and 'training' programme in educational institutions. 10

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